



ART AUCTION EAST AFRICA 2025

SELLER'S RECEIPT AND CONTRACT

This form, when signed by you as Seller and on behalf of Circle Art Agency, will constitute a contract under which Circle Art Agency, as your agent, is authorised and undertakes to sell your artwork(s) listed below, subject to Circle Art Agency's Conditions of Business. You should read these Conditions and ask any questions you may have about them before signing this form.

The charges payable to Circle Art Agency by the Seller per lot sold are: 25% commission on the hammer price plus 16% VAT thereon.

Other charges that may be deducted from the sale proceeds include (but are not limited to) such things as framing/stretching/repair of artwork, import duties, shipping costs, bank charges and artist resale rights (only due if the artist is Kenyan - at 5% of the net hammer price). Circle Art Agency will advise you of such costs prior to payment of the sale proceeds.

Purchase of secondary market Kenyan art, marked ARR (Artist Resale Royalty) will be subject to payment of an Artist Resale Royalty as required by the Kenyan Copyright (Amendment) Act 2019. The amount payable will be calculated at a rate of five percent (5%) on the net hammer price. The net Hammer price would be the hammer price minus agency commission. The AAR applies to lots sold for KES 20,000 and above and does not apply to lots sold for charitable purposes and will be payable by the seller. Circle Art Agency will retain this 5%, pay the artist or artist's estate and keep a record of payment.

Circle Art Agency will insure, for the agreed reserve price, all artwork once it is in our care. The consignment period will be for a maximum of three (3) months. If the artwork doesn't sell at the auction we will attempt to sell it afterwards; if not, arrangements will be made to return the work to the Seller.

Please complete the information in the following sections.

FIRST NAME:
LAST NAME:
ARTIST NAME:
COMPANY NAME (if applicable):
COMPANY REG NO (if applicable):
PHYSICAL ADDRESS:
BOX NO.:

TEL:

EMAIL:

ARTWORK(S) CONSIGNMENT FOR THE AUCTION

ITEM DESCRIPTION (Artist and Title)	ESTIMATE Low to High	RESERVE

PLEASE ANSWER ALL THE QUESTIONS BELOW:

1. ARE YOU REPRESENTING A CLIENT (EG ARTIST)?

(delete as appropriate)

YES please complete question 2

NO please go to question 3

2. CLIENT NAME AND ADDRESS:

3. ARE YOU OR YOUR 3rd PARTY ACTING IN A BUSINESS CAPACITY?

(delete as appropriate)

NO

YES - please provide your VAT number:

COPY OF ID AND ADDRESS VERIFICATION SUPPLIED:

Passport/Driving License/Utility Bill/Bank Statement/Official ID

BANK DETAILS FOR RECIPIENT OF SALE OF LOT/S:

Account Name:

Account Number:

Account Currency:

Bank Name and Country:

Branch:

Bank Address:

Swift/BIC Code:

IBAN:

PLEASE FILL AS MUCH OF THIS TABLE OUT (ONE PER ARTIST/ARTWORK) AS YOU CAN TO HELP US ACCURATELY REPRESENT THE ARTWORK IN OUR CATALOGUE AND WEBSITE

Artist's name	
Year of birth	
Year of death (if applicable)	
Title of artwork	
Signature details	
Date of completion	
Medium	
Dimensions (in cm, height, length or width)	
Provenance	
Reserve price	
Low to high estimate	
Artist's biography including international exhibitions, awards, publications, in any collections	
Some specific information on the painting. E.g. series, Concept	

CONTACTS at CIRCLE ART AGENCY:

Danda Jaroljmek: 0722 672938 danda@circleartagency.com

Emma Malmqvist admin@circleartagency.com

By signing this form the Seller: (a) confirms that this/these artwork(s) are authentic and, (b) the details above are correct and (c) agrees that they have read and understand our Conditions of Business and agrees to be bound by them.

Seller or Agent's signature:	Circle Art Agency signature:
Date:	Date: